

Dereham WaW Committee Meeting 24th November 2021: by Zoom

1	Minutes and matters arising from the meeting on 5th August 2021										
1.1	<u>Minutes</u> The minutes were approved. An edited version of these minutes has been uploaded to the website.										
1.2	<u>Matters arising not elsewhere on the agenda.</u> 1.2.5 The text for the East Anglian <i>Walk this Way</i> edition was included but sadly The Partea Hut was unable to supply and fund an advert – noted.										
	4.1 The finalised Data Protection Policy had been circulated prior to the meeting – all agreed the changes made										
	4.8 Our single page flyers and short walks booklets had been available at the Ellenor Fenn Garden launch. Most were taken enthusiastically by the public.										
	9 DWaW did not attend the AGT in October – noted.										
2	Website and IT The website is more or less up to date. There is now a link to our Facebook Page. The website is still looking as good as ever, thanks to the webmaster for his work.										
3	Finance update										
3.1	<u>Update and regular outgoings</u> Since the last meeting, payments have been received from walks as noted in 6.1 below. <table style="margin-left: 40px; border: none;"> <tr> <td>Cash at the bank (as per statement 16/9/2021)</td> <td style="text-align: right;">£1749.10</td> </tr> <tr> <td>Plus donations from walks, now banked</td> <td style="text-align: right;">£39.00</td> </tr> <tr> <td>less Dereham society gift</td> <td style="text-align: right;">£856.78</td> </tr> <tr> <td>less ring fenced Co-Op Community Fund</td> <td style="text-align: right;">£644.76</td> </tr> <tr> <td>Available to use</td> <td style="text-align: right;">£286.56</td> </tr> </table> <p>Full 'normal year' fixed costs estimated to be £342 approx- WaW sub (Jan £120), insurance (June £100), website (May £30), aboutDereham (Jan £12), Independent Examiner gift (Jan £10), AGT cost (July £40). APM (June £30). Reserve target £400.</p>	Cash at the bank (as per statement 16/9/2021)	£1749.10	Plus donations from walks, now banked	£39.00	less Dereham society gift	£856.78	less ring fenced Co-Op Community Fund	£644.76	Available to use	£286.56
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3.2	<u>Alternative income streams:</u> There is a charity that provides grants to other charities, called the Geoffrey Watling Charity. Likely to be one-off expenditure. Some of the recipients seem similar to DWaW. Details will be circulated for consideration. We have not yet approached the Town Council for funding and we may be well received if we do.										
3.3	<u>Co-op Community Fund:</u> A request to complete an 'End of Project Report' was received and completed. We have indicated on the form that some money has been put by for a further print run.										
3.4	<u>Insurance:</u> We now have a 'bespoke' policy as the standard policy has increased in price considerably and is not all relevant to us. Zurich have indicated that provided we undertake a risk assessment and give volunteers any necessary training and the equipment provided is in good working order, they are happy to cover insurance for litter picking events at no additional charge.										

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4	Publicity
4.1	<u>Contact list</u> : The list currently stands at 129 emails plus 5 by phone. The previously circulated data protection policy was agreed to.
4.2	<u>Logos</u> : We are now in agreement on the technical side of the logo design. We have obtained a quote, and it was agreed to order 100 of the 110 by 140mm logos at a cost of £155.69. This cost will come out of the Co-op Community Fund money.
4.3	<u>Leaflet</u> : This has still not been widely circulated as yet, distribution yet to be decided. A small number has been given to various people, but the only substantial allocation has been to Yaxham Waters. We will give a supply plus holder to the library. It was agreed to put any further distribution on hold until the Spring when people are likely to resume outside activities.
4.4	<u>Short Walks Booklets</u> : Distribution has so far been to GP surgeries (50 each, plus 500 to the NCC Social Prescribing Team), the Co-op (50), the library (231), the Windmill (540), The Partea Hut (550) and to walk participants and others (78); not all of these have been given out to individuals of course. MNR, Assembly Rooms (DTC), Baptist and Wellspring churches are still to be offered copies. It was agreed to postpone further distribution until the Spring.
4.5	<u>Short Walks Flyer</u> : The wording of the latest version was agreed. It was also agreed to have various starting points rather than the same one every month and to have two or three dates on the flyer rather than dates for the whole year. We will not print or place flyers around the town, but it will go to aboutDereham, Breckland <i>What's On</i> , the website, our Facebook page and emailed to the contact list with start point.
4.6	<u>Social Media</u> : See https://aboutdereham.org/member/dereham-walkers-are-welcome/ . The link is also now on the website. We can submit photos too that are not necessarily a WaW walk.
4.7	<u>Media/publicity</u> : Mattishall has included a DWaW piece in their local newsletter see Miscellanea (https://www.mattishall-village.co.uk/miscellanea-1.htm). Scarning has invited the same on a monthly basis. We have forwarded information but missed the current edition. Our events are also listed with aboutDereham and BDC <i>What's On</i> . There is also a Gressenhall Newsletter and a North Elmham one, we will find out contact details. There could also be a DWaW entry in the Ovington Newsletter.
4.8	<u>Norfolk and Waveney Wellbeing Service</u> : Wellbeing walks are being held across the County and are in Dereham on a monthly basis. They are very short, about a mile. The last walk went through the water meadows for about an hour. The emphasis is on providing social company.
5	Future work and plans
5.1	<u>The Neatherd</u> : The Town Clerk is now back at work and we will catch up with him and developments with the Neatherd Management Plan over the next little while.
5.2	<u>Baildon</u> : We have picked up a reference to WaW Baildon's publication of walking routes to 11 neighbouring towns and villages. Could we do something like that? Baildon have a dense network of footpaths whereas we would struggle to find off road footpaths to neighbouring settlements.

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5.3	<p><u>Scarning walk</u>: We have been in touch with the editor of the Scarning Newsletter who has advised that they are planning a New Year's Day walk, starting in the playing field in Scarning and doing a 3 or 4 mile loop, all within Scarning and finishing with mince pies and sherry. The idea is to get villagers outdoors to blow the cobwebs away. It would be nice if DWaW could meet up with the Scarning walkers on New Year's Day, but it does not seem practical. We may look at other opportunities later in the year.</p>
6	<p>Events programme</p> <p>Debrief</p>
6.1	<p><u>August Walk</u> 30 August: £44 donations – thanks to the hosts for not charging for refreshments</p> <p><u>APM Walk</u> 13 Oct: cancelled</p> <p><u>Short Walks</u> 6 Aug: 12 walkers, £21 donations 3 Sept: cancelled 1 Oct: 10 walkers, £4 donations 5 Nov: 12 walkers, £14 donations</p> <p><u>HODs walks</u> 11,17,18 Sept - cancelled</p> <p>For review - Planned Events</p>
6.2	<p><u>2021/2 programme</u></p> <p>Friday 3 Dec Dual length walk</p> <p>Short walks (first Fridays) – 7 Jan, 4 Feb, 4 Mar, 1 Apr, 7 May, 3 Jun, 1 Jul, 5 Aug, 2 Sep, 7 Oct, 4 Nov, 2 Dec, 6 Jan 23</p> <p>Sat 1 Jan New Year's Day walk – ideas needed please. Possibilities discussed were use of Partea Hut (need to check), Poppies (checked and they are closed), chuck wagon: to be resolved by email.</p> <p><u>Suggestions for discussion</u></p> <p>March litter pick (new litter picking group in Dereham, to be investigated) 3 cemetery walk? Walk starting and ending at Gressenhall Museum?</p> <p>Mon 18 Apr (BH Easter) Sat 14 May HODs walk 1 Sat 21 May HODs walk 2 Sat 28 May HODs walk 3 Sat 19 Jun APM (shorter walk) Thur 14 Jul MNR walk Mon 29 Aug garden party? Sat 17 Sep HODs walk Wed 12 Oct walk Fri 2 Dec dual length walk</p>
7	<p>Footpath issues</p>
7.1	<p>The following are updates on actions regarding rights of way problems, many of which had been included in the Footpath Warden's report to DTC, though the meeting had been cancelled (we plan to follow up with DTC).</p> <ol style="list-style-type: none"> 1 FP2 - following up with NCC CAO 2 RB3 - following up with NCC 3 FP13/14 litter - landowner cleared rubbish but this was now reappearing and they were resistant to erecting a barrier: it was hard to see what else could be done

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	<ol style="list-style-type: none"> 4 FP14 gravel - appears to have been resolved 5 FP14a boardwalk - NCC still planned, but timetable had slipped though lack of a contractor 6 BR21 fallen tree - no change 7 FP24 litter - DTC action had been delayed as landowners could not be identified, but some clearance was noted on a recent walk on the path, albeit not clear who was doing exactly what 8 FP34 boardwalk - as FP14a 9 RB37 - NCC reported discussions with BDC and National Highways (formerly Highways England) which seemed promising 10 New path behind Tesco - awaiting response from DTC
7.2	<p><u>Dereham Town Council</u> :</p> <ol style="list-style-type: none"> 1 A report has been submitted to the Town Council's Heritage and Open Spaces Committee meeting (circulated with the Agenda), but the meeting scheduled for 23 November was cancelled. 2 The DTC decision to take on management of The Neatherd was noted
7.3	<p><u>BDC</u>: Nothing to report</p>
7.4	<p><u>NCC</u>: The Dereham Local Cycling and Walking Infrastructure Plan is (still!) awaited (for consultation) - noted.</p>
8	<p>Walkers are Welcome regional</p> <p><u>Eastern England</u>: Zoom meeting was held on 23 August (minutes circulated with the Agenda). A further meeting is planned for 15 December. All welcome to attend.</p>
9	<p>Walkers are Welcome national</p> <p><u>Newsletter</u>: August to November issues, and the external <i>Walk this Way</i> in August have been circulated – noted.</p>
11	<p>Next meeting</p> <p>Time, date and venue to be arranged</p>