

## Dereham WaW Committee Meeting : 1 December 2020: held via Zoom

<b>1</b>	<b>Minutes and matters arising from the meeting on 8 September 2020</b>																		
1.1	<p><u>Minutes</u></p> <p>The minutes have been circulated and an edited version for the website has been uploaded. An edited version of the APM Minutes for the website to be done.</p>																		
1.2	<p><u>Matters arising not elsewhere on the agenda.</u></p> <p>1.2 – Annual Public Meeting held November. Arising:</p> <p>a) confirm Constitution – there has been one change, reducing the quorum to three. Chair and Treasurer to sign and a copy uploaded to the website</p> <p>b) We will do an updating email reminding recipients that they have the choice to opt out of further contact, and it is fine to withdraw from the email list if that is their preference.</p> <p>c) Spending Plans – see 3.2 below</p>																		
<b>2</b>	<b>Website and IT</b>																		
2.1	<p><u>Map and description of paths:</u> No change, the website is being kept up to date, planned walks are uploaded ahead of time which is the most important thing.</p>																		
2.2	<p><u>Website issues</u></p> <p>Walking World (2.2, 10 January 2020) - on hold.</p>																		
<b>3</b>	<b>Finance update</b>																		
3.1	<p><u>Update and regular outgoings</u></p> <p>Donation from October walk £6.00</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Cash at the bank (as per bank statement 16 November)</td> <td style="text-align: right;">£2701.12</td> </tr> <tr> <td>less Dereham society gift</td> <td style="text-align: right;">£856.78</td> </tr> <tr> <td>less ring fenced Co-Op Community Fund</td> <td style="text-align: right;">£1717.76</td> </tr> <tr> <td>Available to use</td> <td style="text-align: right;">£126.58</td> </tr> <tr> <td>Plus unbanked donations from Sep and Oct walks</td> <td style="text-align: right;">£16.50</td> </tr> <tr> <td><b>Total available</b></td> <td style="text-align: right;"><b>£142.08</b></td> </tr> </table> <p>We may have some further small donations for the December and January walks.</p> <p><u>Anticipated outgoings to the end of the financial year:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Website</td> <td style="text-align: right;">£30</td> <td style="text-align: right;">2021 March</td> </tr> <tr> <td>WaW Subscription</td> <td style="text-align: right;">£110</td> <td style="text-align: right;">2021 January</td> </tr> </table> <p>Zurich extended our insurance from 1 April to 1 July 2021.</p> <p>Full 'normal' year fixed costs estimated to be £282 approx (WaW Sub, insurance, website, aboutDereham, Independent Examiner gift, AGT cost). It was agreed to increase the Reserve target to £400, to cover our fixed costs plus £100 extra.</p>	Cash at the bank (as per bank statement 16 November)	£2701.12	less Dereham society gift	£856.78	less ring fenced Co-Op Community Fund	£1717.76	Available to use	£126.58	Plus unbanked donations from Sep and Oct walks	£16.50	<b>Total available</b>	<b>£142.08</b>	Website	£30	2021 March	WaW Subscription	£110	2021 January
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3.2	<p>Co-op Money: there was a discussion regarding spending plans, the following was agreed:</p> <ul style="list-style-type: none"> <li>- Co-op money to be used for printing of new leaflet</li> <li>- We will still make applications for funding to other organisations to pay for part or all of this, rather than use up the total sum. We may be able to get match funding from the Town Council or Breckland.</li> <li>- The leaflet planned for the Neatherd Moor as part of the new Management Plan can be funded from the ring fenced Dereham Society gift.</li> </ul> <p>The Co-op have indicated that the money can be spent on anything that furthers the aims of our organisation and not solely on the purpose originally stated when applying for funding.</p>
<b>4</b>	<p><b>Publicity</b></p>
4.1	<p><u>Contact list</u>: The list currently stands at 109 emails plus three by phone. Two or three contacts have recently asked to be removed from the list, but two new people have joined.</p>
4.2	<p><u>aboutDereham (aD)</u> : The Wayfinding Project is going ahead well. Completion aimed for May 2021. DWaW have a stake in this initiative as DWaW appears on one of the information boards and a town walk may well be generated based on the information boards.</p> <p><u>Pocket Park</u> – this item will now be taken off the agenda, as it is not something in which DWaW is centrally involved. The Pocket Park is progressing well and there has been a recent article about it in the EDP.</p>
4.3	<p><u>Logos</u> – it was agreed to keep distribution of logos to shops and businesses on hold until COVID is at a more stable level. It was also agreed that we will produce our own customised logo again with the QR code.</p>
4.4	<p><u>Main Leaflet</u> – no change, launch will not be until well into 2021.</p>
4.5	<p><u>Short walks leaflets</u> – needs to be ready early 2021.</p> <p><u>Original Walks Packs</u> – all are revised and ready, although the walks involving public transport may need to be checked. We will verify with DTC that we can continue to use their mapping licence, and the walks can then be uploaded onto the website.</p>
4.6	<p><u>EDP Norfolk Magazine</u> The Ramblers had invited DWaW to submit a walk to be printed in the Magazine which is featuring 5 festive walks. Unfortunately there will be no mention of DWaW, but there may be another opportunity in May when we might get a mention.</p>
<b>5</b>	<p><b>Future work and plans</b></p> <p><u>The Neatherd</u>: the draft Management Plan was put to DTC H&amp;OSC on 24<sup>th</sup> November. DTC have in mind someone who may be able to do the work, some of the ponds to be cleaned and deepened including the one by the play area. It all seems to be coming together well. DWaW attended the meeting and have suggested an all weather path linking RBs 32, 33 and 28. This would provide access for wheelchair users and people with pushchairs. This was supported by a couple of Councillors; The Town Clerk indicated that this might be a separate project but he was not arguing against it. We will follow this up with the Town Clerk and also remind him that DWaW has Dereham Society gift money to spend on improvements to the Neatherd.</p>

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<b>6</b>	<p><b>Events programme</b></p> <p><b>Debrief</b></p> <p>6.1 <u>Etling Green Walk</u>. 27 September</p> <p>6.2 <u>The Path less Traveled Walk</u> 27 October</p> <p>It was agreed by all that both walks went well and were enjoyed by the participants. We were glad the promised rain held off on the 27<sup>th</sup>.</p> <p><b>For review - Planned Events</b></p> <p>6.3 <u>2020 programme</u></p> <p>To note planned dates: No walks during lockdown and 4 Dec short walk cancelled.</p> <table style="margin-left: 40px;"> <tr> <td>Sat</td> <td>10.00</td> <td>5 Dec National Tree Week Walk</td> </tr> </table> <p>6.4 <u>2021 programme</u></p> <table style="margin-left: 40px;"> <tr> <td>Fri</td> <td>10.00</td> <td>1 Jan 21</td> </tr> </table> <p>Bank Holidays are</p> <table style="margin-left: 40px;"> <tr> <td>Fri</td> <td>2 Apr</td> </tr> <tr> <td>Mon</td> <td>5 Apr</td> </tr> <tr> <td>Mon</td> <td>3 May</td> </tr> <tr> <td>Mon</td> <td>31 May</td> </tr> <tr> <td>Mon</td> <td>30 Aug</td> </tr> </table> <p>HODS week is 10-19 September, 2021 – we plan to have a town and an industrial walk during this period.</p> <p>It was agreed that we would arrange for walks to be held on a variety of days. An initial programme will be done. There was some discussion as to whether some walks could be shorter, 4 to 5 miles, to cater for people who are not able to walk for 6 or 7 miles. It was agreed that we would include some walks where it would be possible to leave the walk after 4 miles or so, to be advertised specifically as a two-length walk.</p> <p>Short Walks – on the first Friday of the month starting in February 2021.</p> <p>There was some discussion as to whether we should charge for walks or invite donations, and it was agreed to continue to invite donations until normal conditions are reinstated and we can offer a coffee and cake opportunity at a local café at the end of walks. It was noted that currently donations have been bringing in revenue not far short of what would have been collected with a £2 per person charge.</p>	Sat	10.00	5 Dec National Tree Week Walk	Fri	10.00	1 Jan 21	Fri	2 Apr	Mon	5 Apr	Mon	3 May	Mon	31 May	Mon	30 Aug
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6.5	<p>To consider a litter pick March or before – it was agreed to hold a litter pick in March 2021. A litter pick can be arranged at short notice and we have the equipment required, so we have the option of holding one before March as well.</p>																

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<b>7</b>	<p><b>Footpath issues</b></p> <p>7.1 <u>Footpath work:</u></p> <ol style="list-style-type: none"> <li>1. FP1a – The Ramblers have agreed to schedule works to rebuild the steps off the A47 when possible</li> <li>2. RB3 – DWaW has been pressing NCC to insist on reinstatement or diversion of this path. We have been in contact with a newly appointed Countryside Access Officer who seems to be taking it up, although slow to reply to emails.</li> <li>3. FP8 - the power cable has been removed. The planning application withdrawn.</li> <li>4. FP14 (1) gravel – nothing further as yet. (2) We have been notified that some clearance is needed adjacent to the school, it may have died back by now, but we will take a look.</li> <li>5. FP14a boardwalk – NCC is aware of need for boardwalk repair on both FP14a and FP34. 14a may be done promptly as work has already started and is just waiting for completion. There is a lot more work to be done on FP34.</li> <li>6. BR21 – fallen tree remains</li> <li>7. FP34 boardwalk – NCC is aware of broken boards and the poor state of the whole boardwalk. Awaiting NCC action.</li> <li>8. RB32 and RB33 – somebody has been driving a tractor from Norwich Road to dump horse manure in the field, cutting the path up badly. It is still possible to walk along it, but cycling would be more difficult. It has been reported. DWaW to follow up.</li> </ol> <p>7.2 <u>Dereham Town Council</u></p> <ol style="list-style-type: none"> <li>1. DWaW have proposed that the Council bid for Parish Partnership Fund to establish a trod between the new cemetery and FP5/FP8 at Etling Green. The Town Clerk has indicated that this may be complicated and NCC would need to carry out various checks. It could be on the list for the next round. DWaW to follow up.</li> <li>2. The Town Council held a Heritage and Open Spaces Committee meeting a short notice on 24 November, mainly to consider the Neatherd Management Plan – see point 5 above.</li> </ol> <p>7.3 <u>NCC:</u> To note DWaW support was given to CREATE Norfolk, a bid for funding from the Green Recover Challenge Fund.</p> <p>7.4 <u>BDC:</u> Litter near FP14 – reminder sent to Diocese of Norwich.</p> <p>7.5 <u>Litter on RB37:</u> no recent action. To consider an approach to include Highways England, NCC, BDC, DTC – no success so far in getting a response, everyone feels it is someone else’s problem. DWaW to follow up.</p>
<b>8</b>	<p><b>Walkers are Welcome regional</b></p> <p>8.1 <u>Eastern England:</u> Zoom meeting held on 4 November with Cromer and Dereham (Norfolk), Clare, Eye and Shotley (Suffolk), Horncastle and Spilsby &amp; Hundleby (Lincs). Aylsham unable to be present.</p> <p>We have asked the towns to produce an article for the new external WaW National Newsletter. Aylsham has submitted an article, one Suffolk town also, nothing from Cromer so far. Deadline not until the new year.</p> <p>8.2 <u>Suffolk Alliance:</u> Now that the Eastern England group has been established, the Suffolk Alliance will be dropped from future agendas.</p>

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<b>9</b>	<b>Walkers are Welcome national</b>
9.1	<u>Newsletter</u> : the December newsletter has been held up, as discussions are underway regarding a reduction in subscription fees.
9.2	<p><u>Subscription</u>: Some members of the National WaW Committee feel that a reduction in the subscription is not warranted, as a service has continued to be provided during lockdown. WaW National also have some financial constraints of their own. DWaW have been supporting the view that many WaW towns will have had a reduction in their income and sharing the burden with them would be helpful. This may not be on offer to all, but a town could be allowed to negotiate a reduction in fees if needed, or there could be an invitation to towns to contact the national office if paying the fee is going to be a problem.</p> <p>It was agreed that DWaW would rather support a reduction in subscription fees for all towns, even if the reduction is not much, it would be a goodwill gesture.</p>
<b>10</b>	There was a discussion regarding aims for next year, the following was highlighted: continuing a regular programme of walks, one a month; doing the Town History Walk and the Industrial Heritage Walk; producing and printing the new leaflet; producing and printing the Short Walks leaflet; refreshing logos at shops and businesses in the town; production of a web map and descriptions of all public rights of way in Dereham; recruiting more people to the committee and specifically someone with a social media remit and a report on all footpaths to DTC.
<b>11</b>	<b>Next meeting</b> To be held in February 2021. Date and venue to be agreed nearer the time.